

Appendix text

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Notes to the Financial Statements for the Year Ended 31 March 2018

2 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Donations and legacies;			
Gift aid reclaimed	-	-	3,721
Subscriptions	6,333	6,333	5,902
	<u>6,333</u>	<u>6,333</u>	<u>9,623</u>

3 Income from charitable activities

	Unrestricted funds		
	General	Total	Total
	£	2018	2017
		£	£
Bristol	6,419	6,419	-
Coventry			4,255
London			840
Glasgow	5,500	5,500	-
	<u>11,919</u>	<u>11,919</u>	<u>5,095</u>

4 Investment income

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1	1	17
		-	
Other income from current asset investments	-		655
	1	1	672

5 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Paypal charges	60	60	22

6 Expenditure on charitable activities

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Meeting costs	4,124	4,124	3,403
Support costs	11,689	11,689	11,308
Governance costs	4,025	4,025	2,530
	19,838	19,838	17,241

7 Analysis of governance and support costs

Support costs allocated to charitable activities

	Administration costs £	Total 2018 £	Total 2017 £
Secretariat	9,360	9,360	10,920
Postage, printing and stationery	1,153	1,153	388
Vera Wright Prize	600	600	-
Website	576	576	-
	11,689	11,689	11,308

Governance costs

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Independent examiner's fees	1,098	1,098	1,350
Independent examiner's fees for control report	-	-	240
Council & other meeting costs	2,927	2,927	940
	<u>4,025</u>	<u>4,025</u>	<u>2,530</u>

8 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Trustees were reimbursed travel expenses of £1,153 in the year, but received no other benefits from the charity in the year

9 Taxation

The Charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Computer equipment £	Total £
Cost		
At 1 April 2017	<u>1,540</u>	<u>1,540</u>
At 31 March 2018	<u>1,540</u>	<u>1,540</u>
Depreciation		
At 1 April 2017	1,514	1,514
Charge for the year	<u>26</u>	<u>26</u>
At 31 March 2018	<u>1,540</u>	<u>1,540</u>
Net book value		
At 31 March 2018	<u>-</u>	<u>-</u>
At 31 March 2017	<u>26</u>	<u>26</u>